

# **A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT**

## **Department of Highways Professional Services Procurement Bulletin 2014-05 Woodford / New Route / 7-345**

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

### **I. PROJECT DESCRIPTION**

County – Woodford

Route – New Route

Item No – 7-345.00

Project Description – Northwest Versailles Mobility Corridor (Construct Northwest Extension of Falling Springs Road to US 60)

### **II. PROJECT INFORMATION**

Project Manager – Robin Sprague, P.E.

User Division – Highway Design

Approximate Fee – \$550,000 Preliminary Engineering / \$50,000 Environmental Overview (Lump Sum)

Project Funding – State-funded (SPP funds)

Project Length – 3.0 Miles

### **III. PURPOSE AND NEED**

The purpose is to reduce congestion in downtown Versailles and improve mobility within the community.

### **IV. DBE REQUIREMENT**

None

### **V. SCOPE OF WORK**

The selected Consultant will be responsible for Preliminary Engineering including the preparation of engineering studies, identification of appropriate typical sections, identifying any utility impacts, performing drainage design, developing dependable cost estimates, conducting and preparing documents for public meetings, and providing documents and/or plans to be used in obtaining an approved Environmental Document.

This project may be advanced to Final Design, with a Contract Modification. The selected consultant will then be required to provide engineering services to perform Final Roadway

Design, including the preparation of any design studies, drainage design, right-of-way plans, construction plans, traffic control plans, and cost estimates.

#### **VI. SPECIAL INSTRUCTIONS**

The Department may retain any of the advertised services to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

#### **VII. AVAILABLE STUDIES**

[Versailles Northwest Mobility Study](#)

#### **VIII. METHOD OF DESIGN**

The selected Consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

#### **IX. ENVIRONMENTAL**

The Consultant will provide any necessary Environmental Services. Preliminary Engineering will consist of an Environmental Overview.

#### **X. PHOTOGRAMMETRIC SERVICES**

The Department will be responsible for obtaining the aerial photography and will furnish manuscripts on computer disks in DGN format.

#### **XI. STRUCTURE DESIGN**

The Consultant shall provide the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The Structure Design will be performed by the Consultant. Prequalification in the area of structure design is required to be identified in the consultant's Response to Announcement.

#### **XII. GEOTECHNICAL SERVICES**

The Department will provide all Geotechnical Services required for the project.

#### **XIII. TRAFFIC**

Traffic projections and related information will be provided by the Department.

#### **XIV. UTILITY DESIGN**

The selected Consultant may be required to provide utility related services for this project, which may include construction inspection.

## **XV. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

### **ROADWAY DESIGN**

- Rural Roadway Design
- Urban Roadway Design
- Surveying

### **STRUCTURES**

- Spans under 500 feet

### **ENVIRONMENTAL AQUATIC & TERRESTRIAL ECOSYSTEMS**

- Fisheries
- Macroinvertebrates
- Water Quality
- Botany
- Zoology
- Wetlands

### **ENVIRONMENTAL ARCHAEOLOGY & OTHER SERVICES**

- Prehistoric
- Historic
- Highway Noise
- Air Quality Analysis
- Socioeconomic Analysis
- Cultural Historic Analysis
- EIS Writing & Coordination

### **ENVIRONMENTAL & UST SERVICES**

- Hazmat Preliminary Site Assessment (Phase I)
- UST Preliminary Site Assessment

## **XVI. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • Wednesday, December 4<sup>th</sup>, 2013 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • December 10<sup>th</sup>, 2013

FINAL SELECTION COMMITTEE • December 20<sup>th</sup>, 2013

PRE-DESIGN CONFERENCE • December 30<sup>th</sup>, 2013

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • January 13<sup>th</sup>, 2014

CONTRACT NEGOTIATIONS • January 24<sup>th</sup>, 2014

NOTICE TO PROCEED • March 1<sup>st</sup>, 2014

**XVII. PROJECT SCHEDULE**

PRELIMINARY LINE AND GRADE INSPECTION • July, 2015

FINAL JOINT INSPECTION • March, 2016

ADVANCED SITUATION FOLDER SUBMITTED • March, 2016

R/W PLANS SUBMITTAL • April, 2016

FINAL ROADWAY PLANS • January, 2017

**XVIII. EVALUATION FACTORS**

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (15 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (20 Points)
5. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

**XIX. SELECTION COMMITTEE MEMBERS**

1. Robin Sprague, P.E., User Division
2. Brad Eldridge, P.E., User Division
3. Tim Pyles, P.E., Secretary's Pool
4. Rachel Mills, P.E., Secretary's Pool
5. Brad Rister, P.E., Governor's Pool

